

## APPROVED

At the REGULAR MEETING of the Town Board, Town of Clay, Onondaga County, held at the Town Hall, Clay, New York on the August 15<sup>th</sup> 2022 at 7:30 P.M., there were:

### PRESENT:

Damian Ulatowski	Supervisor
Joseph A. Bick	Deputy Supervisor/Councilor
David Hess	Councilor
Eugene Young	Councilor
Ryan Pleskach	Councilor
Kevin Meaker	Councilor
Deborah Magaro-Dolan	Councilor
Jill Hageman-Clark	Town Clerk
Mark V. Territo	Commissioner of Planning and Development
Robert Germain	Town Attorney
Ron DeTota	Town Engineer

### ABSENT:

None

### OTHERS PRESENT:

Russ Mitchell, Planning Board Chairman; Hal Henty, Planning Board Member.

The meeting was called to order by Supervisor Ulatowski at 7:30 P.M. All present joined in the Pledge of Allegiance.

### **Approval of Minutes:**

Councilor Hess made a motion to approve the minutes of the July 18, 2022 Town Board meeting. Motion was seconded by Councilor Bick.

Ayes – 7 and Noes – 0. *Motion carried.*

### **Cancellation and/or requested adjournments.**

Supervisor Ulatowski explained that items #14 (Chick-fil-A) and #3 (Bid for Roof Replacement for the Town Hall) on the additional agenda will not be heard.

### **Correspondence:**

There was no correspondence.

### **REGULAR MEETING**

**ONONDAGA COUNTY COMMUNITY DEVELOPMENT Funds (SEQR) – Clay Park Restroom Phase II:**

Councilor Hess moved the adoption of a resolution that the application for the **Clay Park Restrooms Phase II** project, is an unlisted action with a completed EAF and involves no other permit granting agency outside the Town. The proposed project will not have a significant effect on the environment and therefore does not require the preparation of an EIS. Motion was seconded by Councilor Bick.

Ayes – 7 and Noes 0. *Motion carried.*

**ONONDAGA COUNTY COMMUNITY DEVELOPMENT Funds (A) – Clay Park Restroom Phase II:**

Councilor Hess moved the adoption of a resolution **approving** the **Clay Park Restroom Phase II** project, located at **4821 Wetzel Road, Tax Map No. 083.-01-20.1**, for restoration of the restrooms at Clay Park, including accessibility and updates. Motion was seconded by Councilor Bick.

Ayes – 7 and Noes 0. *Motion carried.*

**ONONDAGA COUNTY COMMUNITY DEVELOPMENT Funds (SEQR) – Senior Center Siding Replacement:**

Councilor Hess moved the adoption of a resolution that the application for the **Senior Center Siding Replacement** project, is an unlisted action with a completed EAF and involves no other permit granting agency outside the Town. The proposed project will not have a significant effect on the environment and therefore does not require the preparation of an EIS. Motion was seconded by Councilor Bick.

Ayes – 7 and Noes 0. *Motion carried.*

**ONONDAGA COUNTY COMMUNITY DEVELOPMENT Funds (A) – Senior Center Siding Replacement:**

Councilor Hess moved the adoption of a resolution **approving** the **Senior Center Siding Replacement** project, located at **4948 NYS Route 31, Tax Map No. 063.-01-12.0**, for replacement of siding on the Town of Clay Senior Center. Motion was seconded by Councilor Bick.

Ayes – 7 and Noes 0. *Motion carried.*

**ONONDAGA COUNTY COMMUNITY DEVELOPMENT Funds (SEQR) – Steelway Boulevard Repaving:**

Councilor Hess moved the adoption of a resolution that the application for the **Steelway Boulevard Repaving** project, is an unlisted action with a completed EAF and involves no other permit granting agency outside the Town. The proposed project will not have a significant effect on the environment and therefore does not require the preparation of an EIS. Motion was seconded by Councilor Bick.

Ayes – 7 and Noes 0. *Motion carried.*

**ONONDAGA COUNTY COMMUNITY DEVELOPMENT Funds (A) – Steelway Boulevard Repaving:**

Councilor Hess moved the adoption of a resolution **approving** the **Steelway Boulevard Repaving** project, located along Steelway Boulevard, Liverpool New York, for the repaving of Steelway Boulevard. Motion was seconded by Councilor Pleskach.

Ayes – 7 and Noes 0. *Motion carried.*

**Zone Change (SEQR) – Town Board Case # 1173 FIRE DETECTION SYSTEMS, INC.:**

Councilor Meaker moved the adoption of a resolution that the application of **FIRE DETECTION SYSTEMS, INC.**, for a Zone Change for **ALLEN ROAD, Tax Map No. 112.-07-11.5**, is an unlisted action with a completed EAF and involves no other permit granting agency outside the Town. The proposed project will not have a significant effect on the environment and therefore does not require the preparation of an EIS. Motion was seconded by Councilor Hess.

Ayes – 7 and Noes 0. *Motion carried.*

**Zone Change (D) – Town Board Case # 1173 FIRE DETECTION SYSTEMS, INC.:**

Councilor Meaker moved the adoption of a resolution **denying** the application of **FIRE DETECTION SYSTEMS, INC.**, for a Zone Change for **ALLEN ROAD, Tax Map No. 112.-07-11.5** from R-10 to O-1 to allow for a non-retail office on +/-1.53 acres of land. Motion was seconded by Councilor Magaro-Dolan.

Ayes – 7 and Noes 0. *Motion carried.*

**Zone Change (PH/Adj.) – Town Board Case # 1171 - CHICK-FIL-A:**

Councilor Hess made a motion to **adjourn** the public hearing to **October 3, 2022 at 7:35 PM** at the request of the applicant. Motion was seconded by Councilor Pleskach.

Ayes – 7 and Noes – 0. *Motion carried.*

**Project (sewer)(PH) - GATEWOOD SEWER DISTRICT EXTENSION,  
CONTRACT NO. 1:**

A public hearing to consider a Petition for the creation of a sewer district within the Town of Clay to be designated and known as "**GATEWOOD SEWER DISTRICT EXTENSION**" and for the construction and acquisition of a sewer system therein to be designated and known as "**GATEWOOD SEWER DISTRICT EXTENSION, CONTRACT NO. 1.**"

Alex Wisnewski of LJR was present to speak on behalf of this application. He began by explaining that the extension will run north on Maple Road to Route 31. Ron DeTota interjected that it will be closer to Route 11. This application is the outcome of a subdivision of one parcel into two. The applicant will extend the public sewer on Maple Road in the Town easement and tie to the existing manhole. The cost will be a total of \$499.68 per parcel annually. The owner of the parcel is constructing sewer and allowing future development to connect.

All questions and comments satisfied; Supervisor Ulatowski **closed** the public hearing.

**Agreement- (upgrade) MUNICIPALITY INTEGRATED PARCEL MANAGEMENT SOFTWARE:**

Councilor Pleskach moved the adoption of a resolution approving the agreement for the purchase of an upgrade to the **MUNICIPALITY INTEGRATED PARCEL MANAGEMENT SOFTWARE** for a sum not to exceed Eighty One Thousand One Hundred Dollars and 00/100 (**\$81,100.00**) and further authorizing the Supervisor to execute the necessary documents therefore. Motion was seconded by Councilor Hess.

Ayes – 7 and Noes 0. *Motion carried.*

**Authorization – Transfer of Appropriations:**

Councilor Pleskach moved the adoption of a resolution approving the transfer in the amount of **\$81,100.00** from the Capital Reserve Account to the General Capital Fund to pay for the purchase of an upgrade to the **MUNICIPALITY INTEGRATED PARCEL MANAGEMENT SOFTWARE** for a sum not to exceed Eighty One Thousand One Hundred Dollars and 00/100 (**\$81,100.00**). Motion was seconded by Councilor Hess.

Ayes – 7 and Noes 0. *Motion carried.*

**Judicial Audit for the Year 2021:**

Councilor Bick moved the adoption of a resolution that the Town of Clay does hereby accept the independent **Judicial Audit** of the Town for the Fiscal Year ended **December 31, 2021**. Motion was seconded by Councilor Hess.

Ayes – 7 and Noes 0. *Motion carried.*

**Town Audit for the Year 2021:**

Councilor Bick moved the adoption of a resolution accepting the independent **Town Audit** for the Fiscal Year ended **December 31, 2021**. Motion was seconded by Councilor Hess.

Ayes – 7 and Noes 0. *Motion carried.*

**Financial Disclosure Audit (A) – Board of Ethics:**

Councilor Bick moved the adoption of a resolution accepting the **Financial Disclosure Audit** report completed and provided by the Town Clerk and Board of Ethics committee for the year **2022**. Motion was seconded by Councilor Pleskach.

Ayes – 7 and Noes 0. *Motion carried. Councilor Bick wanted it noted that his Financial Disclosure had been resubmitted as it was misplaced prior to the Board of Ethics Audit.*

**ASSOCIATION of TOWNS (annual membership)(A):**

Councilor Meaker moved the adoption of a resolution approving the annual membership of the Town of Clay in the **Association of Towns** and payment of the annual dues in the amount of \$1,950.00. Motion was seconded by Councilor Magaro-Dolan.

Ayes – 7 and Noes 0. *Motion carried.*

**Agreement (A) – CICERO-CLAY SNOW OWLS:**

Councilor Magaro-Dolan moved the adoption of a resolution confirming that the Town of Clay does not object to the **CICERO-CLAY SNOW OWLS** having snow trails on a strip of land owned by Niagara Mohawk Power Corporation, d/b/a National Grid, which runs through the Town of Clay for the purpose of a snowmobile trail and authorizing the Supervisor to execute the necessary document therefore. Motion was seconded by Councilor Meaker.

Ayes – 7 and Noes 0. *Motion carried.*

**Project (sewer)(A) - GATEWOOD SEWER DISTRICT EXTENSION, CONTRACT NO. 1:**

Councilor Magaro-Dolan moved the adoption of a resolution **approving** the creation of a sewer district within the Town of Clay to be designated and known as **"GATEWOOD SEWER DISTRICT EXTENSION, CONTRACT NO. 1."** Motion was seconded by Councilor Meaker.

Ayes – 7 and Noes 0. *Motion carried.*

**Project (sewer)(SEQR) - GATEWOOD SEWER DISTRICT EXTENSION, CONTRACT NO. 1:**

Councilor Magaro-Dolan moved the adoption of a resolution that it is in the public interest that the Town of Clay approve the construction and acquire the public facilities located within the **"GATEWOOD SEWER DISTRICT EXTENSION, CONTRACT NO.1"** (Gatewood Sewer District Extension, Contract No. 1) in accordance with the terms and conditions of a certain Agreement entered into between the Town of Clay and the developer. Motion was seconded by Councilor Meaker.

Ayes – 7 and Noes 0. *Motion carried.*

**Project (sewer) (final plans) - GATEWOOD SEWER DISTRICT EXTENSION, CONTRACT NO. 1:**

Councilor Magaro-Dolan moved the adoption of a resolution **approving** the Final Plans for the **"GATEWOOD SEWER EXTENSION"** (Gatewood Sewer District Extension, Contract No. 1) and authorizing the Supervisor to execute the documents necessary therefore. Motion was seconded by Councilor Meaker.

Ayes – 7 and Noes 0. *Motion carried.*

**Bid Award - INFORMATION TECHNOLOGY SERVICES AND INFRASTRUCTURE UPDATE OF ALL NETWORKED DEVICES:**

Councilor Pleskach moved the adoption of a resolution that the Town of Clay recommends that Onondaga County Office of Purchasing Division award the low bid received for **INFORMATION TECHNOLOGY SERVICES AND INFRASTRUCTURE UPDATE OF ALL NETWORKED DEVICES** to **NETMANAGEIT**. Motion was seconded by Councilor Hess.

Ayes – 6 and Noes 0. *Motion carried. Councilor Magaro-Dolan abstaining.*

**Agreement - INFORMATION TECHNOLOGY SERVICES AND INFRASTRUCTURE UPDATE OF ALL NETWORKED DEVICES with NETMANAGEIT:**

Councilor Pleskach moved the adoption of a resolution authorizing the Supervisor to execute an agreement for **INFORMATION TECHNOLOGY SERVICES AND INFRASTRUCTURE UPDATE OF ALL NETWORKED DEVICES** with **NETMANAGEIT** for the low proposal of **\$ 411,993.16** for a term of three (3) years with an option to renew under the same terms and conditions for two (2) additional one (1) year periods, commencing **September 1, 2022** and terminating **August 31, 2025** and upon written consent of both parties. The agreement shall be approved as to form and content by the Town Attorney. Motion was seconded by Councilor Hess.

Ayes – 6 and Noes 0. *Motion carried. Councilor Magaro-Dolan abstaining.*

**Bid Award/Agreement - ROOF REPLACEMENT AT TOWN OF CLAY MAIN TOWN HALL:**

**NO ACTION**

**Authorization (refund) - JR&R II, LLC:**

Councilor Young moved the adoption of a resolution authorizing a refund for overpayment of a portion of the Town taxes for 2022 to **JR&R II, LLC**, in reference to property located at **3949 State Route 31, Tax Map No. 021.-01-06.4** in the amount of **\$13,201.44**. **The owner erroneously paid the incorrect amount of tax due after settlement of a tax certiorari claim.** Motion was seconded by Councilor Bick.

Ayes – 7 and Noes 0. *Motion carried.*

Councilor Meaker asked if this could be postponed to the next meeting, as he had not had a chance to review this. Supervisor Ulatowski said that he would proceed with the resolution. Motion was seconded by Councilor Hess.

Ayes – 7 and Noes 0. *Motion carried.*

**Adjournment:**

The meeting was adjourned at 7:52 P.M. upon motion by Councilor Young and seconded by Councilor Bick.

Ayes – 7 and Noes – 0. *Motion carried.*