

App. Approved _____
Date _____ Authorized Official _____
App. Disapproved _____
Date _____ Authorized Official _____
Sewer Permit No. _____ Date _____
Electrical Permit No. _____ Date _____
Board Decisions _____ Case # _____

TOWN OF CLAY
4401 Route 31, Clay, NY 13041 (315) 652-3800
RESIDENTIAL
BUILDING PERMIT APPLICATION
Department of Planning and Development

Permit Number _____
Date Filed _____
Tax Map Number _____ - _____ - _____

Applicant – do not write above this line

Visit us online at: www.townofclay.org

Nature of Work (Please check applicable item)

____ Addition * _____ SF * # Bathrooms _____
____ Alteration * _____ SF
____ **Shed _____ SF (over 400 SF USE Garage)
____ Deck _____ SF
____ Garage/Pole Barn _____ SF
____ Fireplace, _____ Insert
____ Demolition

XXX **Fence _____ Height

____ Other _____

Building Permit Fees. Where the TOTAL VALUATION of the work is:

\$1 - \$1000..... \$25.00
For each additional \$1,000.00 or fraction thereof \$ 6.00

**Sheds 200 sq. ft. or under - \$30 flat fee
**Fence - \$30 flat fee

Property Information

Address or Tract/Lot _____
Zip _____

Zoning District _____

Present Use & Occupancy _____

Present Square Footage _____

Owner Information - PLEASE PRINT

Property Owner

Owner's Address

City _____ **Zip** _____

Owner's Phone# _____ **Email** _____

Owner's Signature: _____

Total Project Value: \$ _____

Permit Fee: \$ **30.00** (cash or check only)

Project Description

Description of Proposed Development or Intended Use _____

Approved Plan Reference:

Architect or Engineer _____ Phone _____
Company _____ Plan Date (Original) _____
Plan Title _____ Last Revision _____
Number of Pages _____

Applicant Information: (if different from owner)

x _____ is the _____
(Name of individual signing application) (agent, contractor, corporate officer, etc.)

x _____ Zip _____
(Address) (City) (State)

Phone _____ Email _____
(Signature)

APPLICATION IS HEREBY MADE to the commissioner for the issuance of a Building Permit pursuant to the New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions or alterations, or for removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Contractor Information:

Name of Contractor _____ Site Contact Person _____ Phone _____
Address _____ State _____ Zip _____

Contractors Liability Insurance : _____ ATTACHED, OR _____ ON FILE

Workers' Compensation Insurance and Disability Insurance: _____ ATTACHED, OR _____ ON FILE

Electrical work to be inspected by, and Certificate of Approval obtained from, the CNY Electrical Inspection Service, Commonwealth Electrical Inspection Service, Middle Department Inspection Agency or The Inspector.

Plumbing work to be inspected by, and Certificate of Approval obtained from, The Onondaga County Dept. of Health.

Please attach separate drawing (survey) showing clearly and distinctly all buildings, whether existing or proposed, and indicate all set-back dimensions from property lines. Show street names and indicate whether interior or corner lot.

OFFICE USE: () Applicant () Assessor () File



**TOWN OF CLAY
DEPARTMENT OF PLANNING & DEVELOPMENT**

REGULATIONS FOR FENCES, AND STORM DRAINAGE

Town of Clay Zoning Ordinance Chapter 230 - General Supplementary Regulations Section 230-20

B. Structures.

- (1) Front yard intrusions permitted. A porch may intrude into the required front yard up to a maximum of six feet, provided there is no roof or wall enclosures and any railing is not higher than 36 inches.
- (2) Fences – Must be erected within the subject property boundaries.
 - (a) No wall or fence, other than a wire fence, shall be erected, replaced or maintained on any residential lot having a height in excess of seven (7) feet.
 - (b) No fence or hedge having a height in excess of two and one-half (2 ½) feet shall be erected, replaced or maintained in the front yard or side yard between the street line and the setback line.
 - (c) **Fences cannot be erected across any drainage easement or right of way.**
 - (d) Fences in Flood Zones must comply with Chapter 112- Flood Damage Prevention.
 - (e) **Fences surrounding swimming pools must comply with section 230.20B(3) Supplemental Regulations, and with Section 3109 of the New York State Residential Code.**

Town of Clay Municipal Code

§ 185.20 Sewers, Discharge of stormwater and unpolluted drainage.

- B.** No person shall obstruct, interfere with or divert the natural flow of any storm water, surface water, ground water, roof runoff, outside footing drains, subsurface drainage or other unpolluted waters, or the flow of any such waters into and by means of drainage facilities created by the Town or created by others with Town approval.