



TOWN *of* CLAY

DEPARTMENT OF
PLANNING & DEVELOPMENT

TOWN OF CLAY
4401 Route 31
Clay, NY 13041

Joseph Grispino
Commissioner of Code
Enforcement

ZONING INFORMATION PROPERTY WORKSHEET

Property Location: _____

Property Owner: _____

Sec-Blk-Lot: _____ - _____ - _____ Zone _____, _____

Items: <u>Requested</u>	<u>Sent</u>	<u>Not Available</u>
<input type="checkbox"/> Certificates of Occupancy (We do not issue c/o's on existing structures)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Certificates of Compliance	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Open Permit Information	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Permit Information	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Zoning Information	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Current use is permitted <input type="checkbox"/> yes <input type="checkbox"/> no		
<input type="checkbox"/> Any Code Violations <input type="checkbox"/> none recorded	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Street is: <input type="checkbox"/> Town Road, <input type="checkbox"/> County Road, <input type="checkbox"/> State Road, <input type="checkbox"/> Private Road	<input type="checkbox"/>	<input type="checkbox"/>

Send information to: _____

Submit this form with: **\$30 check for residential parcels, \$75 for all commercial parcels** payable to the **Town of Clay** with a self addressed stamped envelope.

Fee Received/Date

Form Completed by:

Date