

# **CODE ENFORCEMENT COMPLAINT**

**DATE:**    /    /

## **LOCATION/NATURE OF COMPLAINT**

Type of Complaint:

Please Check One:

*Noise    Rubbish Accumulation    Signs    Drainage    Unsafe/ Unsecured Structure*

*Tall Grass    Unpermitted Work    Zoning    Unregistered/Inoperable Vehicle*

Brief Description of Complaint: \_\_\_\_\_

\_\_\_\_\_

**Street Address of Complaint:** \_\_\_\_\_

### **Contact Information**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **Issues Code Enforcement Can NOT Address:**

- Emergency situations Dial 911
- Disputes between neighbors. **(i.e., Civil Matters)**
- Standing dead trees and/or trees hanging over property
- **BLACK MOLD**

### **Compliance:**

- If any building/premises is in violation of any code, rule or regulation notice will be served by either posting on the property, regular mail, or personal service.
- Failure to comply within the given time frame will result in issuance of an official Notice and Order and or an appearance ticket.
- The Town may also have the necessary work performed to correct said violations and billed to the property owner.

**\*Under NYS Bail reform laws all complainant information is required to be disclosed, I understand that any false statements made in this complaint may be punishable under Section: 175.30 and or section 210.45 of the Penal Law**

**Signature** \_\_\_\_\_